

HOUSING AUTHORITY OF THE  
TOWNSHIP OF FLORENCE

COMPARATIVE FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION

Years Ended March 31, 2024 and 2023

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
FINANCIAL STATEMENTS

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HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our discussion and analysis of Florence Housing Authority's financial performance provides an overview of the Authority's financial activities for the fiscal years ended March 31, 2024 and March 31, 2023.

Please read it in conjunction with the Authority's financial statements, which begin on page 9.

**FINANCIAL HIGHLIGHTS**

- The assets of the Housing Authority exceeded its liabilities as of March 31, 2024, 2023, and 2022 by \$2,351,751 (net position), \$2,183,906 (net position), and \$2,028,223 (net position), respectively.
- As of the close of the current fiscal year, the Housing Authority reported ending unrestricted net position of \$1,451,328, representing an increase of \$215,529 from the prior fiscal year balance. As of March 31, 2023, the Authority reported unrestricted net position of \$1,235,799 which was an increase of \$216,865 from March 31, 2022 unrestricted net position of \$1,018,934.
- The Housing Authority's cash and cash equivalent balances at March 31, 2024 were \$ 1,591,325 (including tenant security deposits), representing an increase of \$180,965 from the prior fiscal year. The Housing Authority's cash and cash equivalent balances at March 31, 2023 were \$ 1,410,360 (including tenant security deposits), representing an increase of \$200,264 from March 31, 2022.
- The Authority's net operating revenues after expenses, excluding depreciation expense, produced an amount of revenue over expenses of \$193,825 for the year ended March 31, 2024. The Authority's net operating revenues after expenses, excluding depreciation expense, produced an amount of expenses over revenue of \$214,527 and \$239,110 for the years ended March 31, 2023 and 2022, respectively.
- The Authority's capital outlays for the years ending March 31, 2024, 2023 and 2022 were \$19,341, \$6,700 and \$0 respectively.
- The Authority's Expenditures of Federal Awards were \$356,387, \$331,438 and \$298,649 for the years ended March 31, 2024, 2023 and 2022 respectively.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

**USING THE ANNUAL REPORT**

Management's Discussion and Analysis

The Management's Discussion and Analysis is intended to serve as an introduction to the Housing Authority's financial statements. The Housing Authority's financial statements and Notes to the Financial Statements included in this Report were prepared in accordance with GAAP applicable to governmental entities in the United States of America for Proprietary Fund types.

Financial Statements

The financial statements are designed to provide readers with a broad overview of the Housing Authority's finances, in a manner similar to a private-sector business. They consist of the Comparative Statement of Net Position, Comparative Statement of Revenues, Expenses, and Changes in Net Position, and Comparative Statement of Cash Flows.

The Comparative Statement of Net Position reports the Housing Authority's net position and changes in them. You can think of the Authority's net position, the difference between assets, what it owns, and liabilities, what it owes, as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating.

The Comparative Statement of Revenues, Expenses, and Changes in Net Position presents information showing how the Housing Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of unrelated cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. - depreciation and earned but unused vacation leave).

The Comparative Statement of Cash Flows presents information showing how the Housing Authority's cash and cash equivalents position changed during the year. The statement classifies cash receipts and cash payments as resulting from operating activities, capital and related financing activities and investing activities.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

The financial statements report on the Housing Authority's activities. The activities are primarily supported by The Department of U.S. Housing and Urban Development (HUD) subsidies and grants. The Housing Authority's function is to provide decent, safe and sanitary housing to low income and special needs populations. The financial statements can be found beginning on page 9.

Notes to Financial Statements

The Notes to the Financial Statements provide additional information that is essential for a full understanding of the data provided in the financial statements. The Notes to the Financial Statements can be found in this Report after the financial statements.

Supplemental information

The Financial Data Schedule, Schedule of the Authority's Proportionate Share of the Net Pension Liability, Schedule of the Authority's Contributions, and Statement of Certification of Actual Capital Fund Grant Costs are included in this Report for the purpose of additional analysis. These schedules can be found starting on page 27.

**THE AUTHORITY AS A WHOLE**

The Authority's Net Position increased during the fiscal year as detailed below. The Authority's revenues are primarily subsidies and grants received from HUD.

By far, the largest portion of the Housing Authority's net position reflects its investment in capital assets (e.g. – land, buildings, furniture and equipment, leasehold improvements, and construction in progress). The Authority uses these capital assets to provide housing services to its tenants. Consequently, these assets are not available for future spending. During 2024, the Authority recorded depreciation expense of \$67,025. A total of \$19,341 was expended for capital improvements or building renovations.

**BUDGETARY HIGHLIGHTS**

For the year ended March 31, 2024 grant budgets were prepared by the Authority and were approved by the Board of Commissioners. The budgets were primarily used as a management tool and have no legal stature. The budgets were prepared in accordance with the accounting procedures prescribed by the applicable funding agency.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

Capital Assets

As of March 31, 2024, the Housing Authority's investment in capital assets for its Proprietary Fund was \$900,423 (net of accumulated depreciation). The investment in capital assets includes land, buildings, furniture and equipment, and leasehold improvements.

Additional information on the Authority's capital assets can be found in Note D to the financial statements, which is included in this report.

Long-Term Debt

The Housing Authority does not have any long-term debt outstanding at this time.

**SIGNIFICANT CHANGES FROM MARCH 31, 2024 TO MARCH 31, 2023**

The Housing Authority's net position increased during the fiscal year. Unrestricted net position indicates the Authority's ability to satisfy current obligations. As of March 31, 2024, the unrestricted net position of the Authority is \$1,451,328 which represents an increase of \$215,529 from the prior fiscal year. Factors related to revenue and expense are as follows: Operating revenues exceeded expenses (net of depreciation of \$67,025) by \$193,825 during the fiscal year. Investment income of \$41,045 represents an increase of \$32,007 from the prior fiscal year. Operating grant subsidies increased \$24,949 from the prior fiscal year. Utilities increased by \$339. Maintenance expenses increased by \$79,709 as compared to the prior year. Insurance costs increased by \$1,168 and bad debt expense and pilot costs also decreased by \$17,908 in total. Non-routine maintenance expenses increased by \$930 in total and there were no capital grants expended. Tenant rental income increased by \$19,582 due primarily to a increase in overall resident income as a result of increased occupancy. The Housing Authority's revenues consist primarily of subsidies and grants received from HUD. The Housing Authority receives subsidies each month based on a pre-approved amount by HUD. Grants are drawn down based on need against a pre-authorized funding level.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

**FINANCIAL RATIOS**

“Working Capital” is the amount by which current assets exceed current liabilities. The “Current Ratio”, which compares current assets to current liabilities, is an indicator of the ability to pay current obligations.

<u>Working Capital</u>		<u>Current Ratio</u>	
2024	\$1,552,742	2024	16.15
2023	\$1,362,460	2023	15.99

“Return on total assets” is computed by dividing net income by average net position. “Return on total assets” illustrates to what extent there will be sufficient funds to replace assets in the future.

Return on Total Assets

2024	7%
2023	7%

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The following factors were considered in preparing the Housing Authority's budget for the fiscal year ended March 31, 2024: 1) The state of the economy, particularly its effect on tenants' incomes, which are used in determining tenant rents paid to the Housing Authority, 2) The need for Congress to fund the war on terrorism, natural disasters, the current pandemic and the possible cut-back on HUD subsidies and grants, and 3) The use of the Housing Authority's Unrestricted Net Position of \$1,451,328 to fund any shortfalls rising from a possible recession and reduced subsidies and grants. The Housing Authority's Unrestricted Net Position appears sufficient to cover any shortfall.

**CONTACTING THE HOUSING AUTHORITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide readers of the financial statements with a general overview of the Housing Authority's finances and to show the Housing Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact the Executive Director, at Florence Housing Authority, 620 West Third and Eyre Streets, Florence, New Jersey, 08518.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended March 31, 2024 and 2023

**CONDENSED FINANCIAL STATEMENTS**

Composition of Net Position is as follows:

		Year Ended	
	3/31/24	3/31/23	3/31/22
Current assets	\$ 1,655,208	\$1,453,356	\$ 1,040,857
Capital assets	900,423	948,107	1,079,919
Deferred outflows	4,945	27,565	82,684
Total assets	<u>2,560,576</u>	<u>2,429,028</u>	<u>2,203,460</u>
Current liabilities	102,466	90,896	76,804
Other liabilities	-	-	84,870
Total liabilities	<u>102,466</u>	<u>90,896</u>	<u>161,674</u>
Deferred inflows	<u>106,359</u>	<u>154,226</u>	<u>119,095</u>
Invested in capital assets, net of related debt	900,423	948,107	1,009,289
Unrestricted net assets	<u>1,451,328</u>	<u>1,235,799</u>	<u>1,018,934</u>
Total net position	<u>2,351,751</u>	<u>2,183,906</u>	<u>2,028,223</u>
Total liabilities and net position	<u>\$ 2,560,576</u>	<u>\$2,429,028</u>	<u>\$ 2,308,992</u>
Dwelling rentals	\$ 285,213	\$ 265,631	\$ 248,359
Operating subsidy	356,387	331,438	298,649
Other revenue	56,263	20,848	21,279
Total operating revenues	<u>697,863</u>	<u>617,917</u>	<u>568,287</u>
Operating expenses			
Excluding depreciation	504,038	403,390	329,177
Depreciation	67,025	67,882	70,630
Total operating expenses	<u>571,063</u>	<u>471,272</u>	<u>399,807</u>
Non operating revenue (expenses)	<u>41,045</u>	<u>9,038</u>	<u>943</u>
Income (loss) before capital contributions	<u>167,845</u>	<u>155,683</u>	<u>169,423</u>
Capital grants received	-	-	-
Change in net position	<u>167,845</u>	<u>155,683</u>	<u>169,423</u>
Beginning net position	<u>2,183,906</u>	<u>2,028,223</u>	<u>1,858,800</u>
Ending net position	<u>\$ 2,351,751</u>	<u>\$2,183,906</u>	<u>\$ 2,028,223</u>



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## Independent Auditor's Report

To the Board of Commissioners of  
Florence Housing Authority  
Florence, NJ

### **Report on the audit of the Financial Statements**

#### **Opinions**

We have audited the accompanying comparative financial statements of Florence Housing Authority (Housing Authority) as of and for the years ended March 31, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the Housing Authority's basic financial statements as listed in the table of contents.

In our opinion, the accompanying comparative financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority as of March 31, 2024 and 2023, and the changes in its net position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits obtained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of the report. We are required to be independent of the Housing Authority and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit procedures.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority's ability to continue as a going concern for the twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority's internal control. According, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude on whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management, and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The financial data schedule, statement and certification of actual capital grant costs, the schedule of Authority's Proportionate share of net pension liability, and schedule of authority's contributions, as listed in the table of contents, are presented for additional analysis as required by the *Uniform Financial Reporting Standards* issued by the U.S. Department of Housing and Urban Development, Office of the Inspector General, and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated July 12, 2024, on our consideration of the Housing Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Housing Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Florence Housing Authority's internal control over financial reporting and compliance.



**Jennifer L Anderson, LLC**  
Moorestown, New Jersey  
July 12, 2024

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
COMPARATIVE STATEMENT OF NET POSITION  
March 31, 2024 and 2023

ASSETS AND DEFERRED OUTFLOW OF RESOURCES	2024	2023
Cash and cash equivalents	\$ 1,564,207	\$ 1,385,850
Restricted deposits		
Tenant deposits held in trust	27,118	24,510
Tenant accounts receivable	58,574	38,750
Accounts receivable - HUD	460	-
Miscellaneous prepaid expenses	4,849	4,246
Total current assets	<u>1,655,208</u>	<u>1,453,356</u>
Capital assets		
Land	22,695	22,695
Buildings	3,045,811	3,026,470
Furniture and equipment	153,381	153,381
Leasehold improvements	853,068	853,068
	<u>4,074,955</u>	<u>4,055,614</u>
Accumulated depreciation	<u>(3,174,532)</u>	<u>(3,107,507)</u>
Net property and equipment	<u>900,423</u>	<u>948,107</u>
Deferred outflow of resources	<u>4,945</u>	<u>27,565</u>
	<u>\$ 2,560,576</u>	<u>\$ 2,429,028</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION		
Current liabilities		
Accounts payable	\$ 29,359	\$ 16,895
Tenant security deposits	27,118	24,510
Deferred revenue	22,782	26,918
Other accrued liabilities	23,207	22,573
Total current liabilities	<u>102,466</u>	<u>90,896</u>
Total liabilities	<u>102,466</u>	<u>90,896</u>
Deferred inflows of resources	<u>106,359</u>	<u>154,226</u>
Net investment in capital assets	900,423	948,107
Unrestricted net position	<u>1,451,328</u>	<u>1,235,799</u>
Total net position	<u>2,351,751</u>	<u>2,183,906</u>
	<u>\$ 2,560,576</u>	<u>\$ 2,429,028</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
COMPARATIVE STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
Years Ended March 31, 2024 and 2023

	2024	2023
OPERATING REVENUES		
Dwelling rentals	\$ 285,213	\$ 265,631
Operating subsidy	356,387	331,438
Other revenue	56,263	20,848
Total revenues	<u>697,863</u>	<u>617,917</u>
OPERATING EXPENSES		
Administrative	240,333	205,685
Utilities	63,061	62,722
Operating and maintenance	129,125	49,416
General	57,169	72,147
Extraordinary maintenance	14,350	13,420
Depreciation	67,025	67,882
Total operating expenses	<u>571,063</u>	<u>471,272</u>
OPERATING INCOME	<u>126,800</u>	<u>146,645</u>
NON OPERATING REVENUES (EXPENSES)		
Investment income	<u>41,045</u>	<u>9,038</u>
Income (loss) before contributions and transfers	167,845	155,683
CAPITAL GRANTS RECEIVED		
HUD capital grants	<u>-</u>	<u>-</u>
Change in net position	167,845	155,683
Beginning net position	<u>2,183,906</u>	<u>2,028,223</u>
Ending net position	<u>\$ 2,351,751</u>	<u>\$ 2,183,906</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
 COMPARATIVE STATEMENT OF CASH FLOWS  
 Years Ended March 31, 2024 and 2023

	2024	2023
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received:		
From tenants for rental and other income	\$ 324,260	\$ 282,349
From government agencies for operating grants	351,791	341,547
Cash Paid:		
To employees for operations	(264,946)	(227,700)
To suppliers for operations	(251,844)	(198,270)
Net cash provided (used) by operating activities	<u>159,261</u>	<u>197,926</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Purchases of property and equipment	(19,341)	(6,700)
Security deposits	(2,608)	(1,574)
Net cash provided (used) by capital and related financing activities	<u>(21,949)</u>	<u>(8,274)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Investment income	41,045	9,038
Net cash provided (used) by investing activities	<u>41,045</u>	<u>9,038</u>
Net increase (decrease) in cash	<u>178,357</u>	<u>198,690</u>
Beginning cash and cash equivalents	1,385,850	1,187,160
Ending cash and cash equivalents	<u>\$ 1,564,207</u>	<u>\$ 1,385,850</u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATIONS</b>		
Operating income (loss)	\$ 126,800	\$ 146,645
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation expense	67,025	67,882
Decrease (Increase) in assets/deferred outflows:		
Tenants accounts receivable	(19,824)	(5,704)
Accounts receivable - HUD	(460)	-
Prepaid expenses	(603)	(188)
Deferred outflows	22,620	24,938
Increase (decrease) in liabilities/deferred inflows:		
Accounts payable	12,464	(377)
Accrued liabilities	634	(82,084)
Prepaid revenue	(4,136)	10,109
Tenants deposits in trust	2,608	1,574
Deferred inflows	(47,867)	35,131
Net cash provided (used) by operating activities	<u>\$ 159,261</u>	<u>\$ 197,926</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1) Nature of Organization and Operations

The Housing Authority of the Township of Florence (the Authority) is a governmental, public corporation created under the laws of the state of New Jersey to provide housing for qualified individuals in accordance with rules and regulations prescribed by the United States Department of Housing and Urban Development. The Authority was created through a resolution of the Township of Florence. It was organized as a public housing authority as defined by State statute (N.J. S.A. 4A:12A-1, et seq., the “Housing Authority Act”). The Authority functions under the supervision of the Department of Community Affairs – Division of Local Government Services (DCA). The Authority’s Board of Commissioners is a seven-member board who serve five year terms. The governing board is essentially autonomous but is responsible to the U.S. Department of Housing and Urban Development and the State of New Jersey Department of Community Affairs. An executive director is appointed by the housing authority’s Board to manage the day-to-day operations of the Authority. The Authority is responsible for the development, maintenance and management of public housing for low and moderate income families residing in Florence. Operating and modernization subsidies are provided to the Authority by the federal government.

In determining how to define the reporting entity, management has considered all potential component units. The decision to include a component unit in the reporting entity is made by applying the criteria set forth by GASB. These criteria include manifestation of oversight responsibility including financial accountability, appointment of a voting majority, imposition of will, financial benefit to or burden on primary organization, financial accountability as a result of fiscal dependency, potential for dual inclusion, and Organizations included in the reporting entity although the primary organization is not financially accountable. The Authority has not identified any entities that should be subject to evaluation for inclusion in the Authority’s reporting entity. The Authority has concluded that it is excluded from the City’s reporting entity since the City does not designate management, does not influence operations, does not have responsibility for fiscal matters and does not have a funding relationship with the Authority. Based on these criteria, there are no additional agencies which should be included in the financial statements of the Authority.

At March 31, 2024, the only HUD-funded programs or activities administered by the Authority were:

<u>Program</u>	<u>Contract No.</u>	<u>Project No.</u>	<u>Units Authorized</u>
PHA Owned Management	NY-167	NJ 38-1	50

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

2) Basis of Accounting/Financial Statement Presentation

The financial statements of the Authority are prepared using the accrual basis of accounting in order to recognize the flow of economic resources. Under the accrual basis of accounting, transactions are recognized when they occur, regardless of when cash is received or disbursed. Revenues are recognized in the accounting period in which they are earned and become measurable, and expenses recognized in the period incurred, if measurable. Operating revenues and expenses consist of those revenues and expenses that result from the ongoing principal operations of the Authority. Non-operating revenues and expenses consist of those revenues and expenses that are related to financing and investing types of activities and result from non-exchange transactions or ancillary activities. All assets, liabilities, net position, revenues and expenses are accounted for using a single enterprise fund.

The comparative financial statements included in this Report were prepared in accordance with generally accepted accounting principles (GAAP) in the United States of America applicable to governmental entities for Proprietary Fund Types. The Authority implemented the provisions of Governmental Accounting Standards Board Statement No. 34 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments" (Statement No. 34). The Authority also adopted the provisions of Statement No. 37 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus", Statement No. 38 "Certain Financial Statement Note Disclosures", which supplements Statement No. 34. Statement No. 34 established standards for all state and local governmental entities that include a statement of net assets, a statement of activities and a statement of cash flows. It requires the classification of net position into three components – Net Invested in Capital Assets; Restricted Net Position and Unrestricted Net Position. Statement No. 63 "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position" requires renaming of the statement of Net Assets to the Statement of Net Position.

The Statement of Net Position reports all assets, deferred outflows of resources, liabilities, and deferred inflows of resources and net position. These classifications are defined as follows:

Net Investment in Capital Assets – This component consists of land, construction in progress and depreciable assets, net of accumulated depreciation and net of the related debt outstanding. If there are significant unspent related debt proceeds as of year-end, the portion of the debt related to the unspent proceeds is not included in the calculation of Invested in Capital Assets. Rather, that portion of debt is included in the same net asset component as the unspent proceeds.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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Restricted Net Position – This component includes net position subject to restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), grantors, contributions, or laws or regulations of other governments or constraints imposed by the law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This component consists of net position that does not meet the definition of Restricted Net Position or Net Invested in Capital Assets.

The adoption of Governmental Accounting Standards Board Statements 34, 37, and 38 and 63 have no significant effect on the basic financial statements, except for the classification of net position in accordance with Statement No. 63.

Capital assets

Capital assets are stated at cost. Expenditures for repairs and maintenance are charged directly to expense as they are incurred. Expenditures determined to represent additions or betterments are capitalized. Upon the sale or retirement of capital assets, the cost and related accumulated depreciation are eliminated from the accounts and any related gain or loss is reflected in the Statement of Revenues, Expenses, and Changes in Net Position. Depreciation is computed for financial statement purposes using the straight-line method over the estimated useful lives of the related assets as follows:

Building	15 to 40 years
Leasehold improvements	15 to 20 years
Equipment	5 years
Furnishings and equipment	5 to 7 years

Taxes

The Authority is a unit of local government and the New Jersey law and is exempt from real estate, sales and income taxes by both the federal and state governments. However, the Authority will pay a payment in lieu of taxes to cover municipal services provided by the local government.

Operating Revenues and Expenses

The Authority defines its operating revenues as income derived from charges to residents and others for services provided as well as government subsidies and grants used for operating purposes. The Authority receives annual operating subsidies from HUD, subject to limitations prescribed by HUD. Operating subsidies from HUD are recorded when received and are recognized in the period earned in accordance with applicable HUD guidelines. Other contributions from HUD that are for development and modernization of capital assets are reflected separately in the accompanying financial statements as capital grants.



HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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The Authority is generally entitled to receive funds from HUD under an established payment schedule or as expenditures are made under the Capital Fund Program or Comprehensive Improvements Assistance Program. Rental charges to tenants are determined and billed monthly and are recognized as revenue when billed since they are measurable and collectible within the current period. Amounts not collected at year-end are included in the balance sheet as accounts receivable, and amounts paid by tenants for the subsequent fiscal year are recorded as deferred revenue.

Miscellaneous revenue consists primarily of miscellaneous service fees. The revenue is recorded as earned since it is measurable and available. Operating expenses are costs incurred in the operation of its program activities to provide services to residents and others. The Authority classifies all other revenues and expenses as non-operating.

Tenants Accounts Receivable

Rents are due from tenants on the first day of each month. As a result, tenants receivable balances primarily consist of rents past due and vacated tenants. An allowance for doubtful accounts is established to provide for all accounts, which may not be collected in the future for any reason. Collection losses on accounts receivable are charged against an allowance for doubtful accounts.

Allowance for Doubtful Accounts

The Authority periodically reviews all accounts receivable to determine the amount, if any, that may be uncollectable. If it is determined that an account or accounts may be uncollectable, the Authority prepares an analysis of such accounts and records an appropriate allowance against such amounts.

Prepaid expenses

Prepaid expenses represent amounts paid as of year-end that will benefit future operations.

Deferred Revenue

The Authority's deferred revenue primarily consists of the prepayment of rent by residents and the receipt of HUD funding applicable to future periods.

Proprietary Fund

The Authority does not have any infrastructure assets for its Proprietary Fund.

Inter-fund transactions

Inter-fund receivables and payables arise from inter-fund transactions and are recorded by all funds affected in the period in which the transactions are executed.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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Cash and Cash Equivalents

New Jersey Authorities are required by N.J.S.A. 40A:5-14 to deposit funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or State of New Jersey or the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15-1 provides a list of securities which may be purchased by New Jersey Authorities.

The Authority is required to deposit funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from loss of funds on deposit with a failed banking institution in New Jersey. N.J.S.A. 17:9-42 requires governmental units to deposit public funds only in public depositories located in New Jersey, when the funds are secured and in accordance with the Act.

HUD requires Housing Authorities to invest excess funds in obligations of the United States, Certificates of Deposit, or any other federally insured investment. HUD also requires that deposits be fully collateralized at all times. Acceptable collateralization includes FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Pursuant to HUD restrictions, obligations of the United States are allowed as security for deposits. Obligations furnished as security must be held by the Authority or with an unaffiliated bank or trust company for the account of the Authority.

It is the Authority's policy to maintain collateralization in accordance with state and HUD requirements. Cash and cash equivalents are stated at cost, which approximates market. For the Statement of Cash Flows, cash and cash equivalents include all cash balances and highly liquid investments with maturities of three months or less at time of purchase.

Use of Management Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenues and expenses during the reporting period. Significant estimates include the allowance for doubtful accounts, accrued expenses and net pension and OPEB liability, depreciable lives of properties and equipment, deferred inflows and outflows of resources, and contingencies. Actual results could differ significantly from these estimates.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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Option 11/30/89 FASB

The Authority has elected not to apply to its proprietary activities Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee of Accounting Procedure issued after November 30, 1989.

Budgetary policy and control

The Authority is required by contractual agreements to adopt annual, appropriated operating budgets for all its programs receiving federal expenditure awards. All budgets are prepared on a HUD basis, which is materially consistent with GAAP. All appropriations lapse at HUD's program year end or at the end of grant periods.

Pursuant to N.J.S.A. 40A:5A-10 and N.J.A.C. 5:31 the Authority is also required to submit an authority wide budget for each fiscal year to the Director of the Division of Local Government Services 60 days prior to the end of the fiscal year. After the New Jersey Department of Community Affairs approves the budget, it is formally adopted by resolution of the Housing Authority's Board of Commissioners. Once adopted, the Board of Commissioners may amend the legally adopted budget when unexpected modifications are required in estimated revenues and expenses. Each fund's budget is prepared on a detailed line-item basis. Revenues are budgeted by source and expenditures are budgeted by expense classification within each revenue source.

Impairment of Long-lived assets

The Authority evaluates events or changes in circumstances affecting long-lived assets to determine whether an impairment of its assets has occurred. If the Authority determines that a capital asset is impaired, and that the impairment is significant and other-than-temporary, then an impairment loss will be recorded in the Authority's financial statements. During the year ended March 31, 2024, no impairment losses occurred and the Authority has not recognized any reduction in the carrying value of its fixed assets when considering AU 360.

Pensions

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement System ("PERS") and additions to /deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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March 31, 2024 and 2023

Other Post Employment Benefits

The Authority adopted Governmental Accounting Standards Board (GASB) Statement, No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pension other (OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The adoption of this Statement had no impact on the Authority's financial statements.

Deferred Outflows/Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense) until then. Deferred outflows of resources consist of unrecognized items not yet charged to pension expense and contributions from employer after the measurement date but before the end of the employer's reporting period. Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources until that time. These inflows consist of unamortized portion of the net difference between projected and actual earnings on pension plan investments.

New Accounting Pronouncements

The Authority was required to adopt Government Accounting Standards Board No. 87, Leases. GASB 87 established a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset. Under GASB 87, the lessee is required to recognize a lease liability and an intangible right-to-use asset, and a lessor is required to recognize a lease receivable and deferred inflow of resources. There are no cumulative effect adjustment to the Authority's financial position as of March 31, 2023. Adoption of the new guidance did not have any impact on the Statement of Net Position, Revenues, Expenses and Changes in Net Position, or Cash Flows for the fiscal year ended March 31, 2023.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

NOTE B – CASH AND CASH EQUIVALENTS

Cash and cash equivalents (including tenant security deposits) of \$1,591,325 and \$1,410,360 at March 31, 2024 and 2023, respectively consisted of the following:

	2024	2023
Checking accounts	\$ 1,564,157	\$ 1,385,800
Security deposits	27,118	24,510
Petty cash	50	50
	<u>\$ 1,591,325</u>	<u>\$ 1,410,360</u>

The carrying amount of the Authority's cash and cash equivalents as of March 31, 2024 was \$1,591,325 and the bank balances were \$1,597,735. Of the bank balances, \$ 250,000 was covered by federal depository insurance and the remaining was collateralized by GUDPA as of March 31, 2024.

Restricted Cash

Restricted cash consists of tenant security deposits. Tenant security deposits represent amounts held by the Authority on behalf of tenants. Upon termination, the tenant is due amounts deposited plus interest earned less any amounts charge for damage to the unit. Tenant security deposits totaled \$ 27,118 as of March 31, 2024 and \$ 24,510 as of March 31, 2023.

NOTE C – ACCOUNTS RECEIVABLE

The following is a summary of receivables at March 31, 2024 and 2023:

	2024	2023
Current tenants' rent balances	\$ 71,153	\$ 48,711
Current tenants' back rent	10,418	4,435
Allowance for doubtful accounts	(22,997)	(14,396)
	<u>\$ 58,574</u>	<u>\$ 38,750</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
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NOTE D – CAPITAL ASSETS, NET

The following is a summary of changes in general fixed assets for the fiscal year ended March 31, 2024:

	Balance April 1, 2023	Additions	Disposals	Transfers /Other	Balance March 31, 2024
Land	\$ 22,695	\$ -	\$ -	\$ -	\$ 22,695
Site Improvements	853,068	-	-	-	853,068
Buildings	3,026,470	19,341	-	-	3,045,811
Dwelling equipment	41,716	-	-	-	41,716
Furniture & equipment	111,665	-	-	-	111,665
	4,055,614	19,341	-	-	4,074,955
Less: Accumulated depreciation	(3,107,507)	(67,025)	-	-	(3,174,532)
	<u>\$ 948,107</u>	<u>\$ (47,684)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 900,423</u>

Depreciation expense for the years ended March 31, 2024 and 2023 amounted to \$67,025 and \$67,882, respectively. Expenditures are capitalized when they meet the Authority's Capitalization policy.

NOTE E – PAYMENT IN LIEU OF TAXES (PILOT)

Under federal, state, and local law, the Authority's programs are exempt from income, property and excise taxes. However, the Authority is required to make payments in lieu of taxes (PILOT) for the low-income housing program in accordance with the provisions of a Cooperation Agreement. Under the Cooperation Agreement, the Authority must pay the municipality the lesser of 10% of its net shelter rent or the approximate full real property taxes. During the fiscal years ended March 31, 2024, 2023, 2022, 2021, and 2020, the City was entitled a PILOT of \$21,766, \$20,507, \$17,755, \$14,027 and \$15,671 respectively.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

NOTE F – PENSION PLAN

Plan Description

The Authority participates in Public Employees Retirement System (PERS), a cost sharing, multiple employer defined benefit pension plan administered by the Divisions of Pensions within the Department of Treasury, State of New Jersey. The PERS was established in January 1955 under the provision of N.J.S.A. 43:15A to provide coverage, including post-retirement healthcare, for substantially all full time employees of the state, its counties, municipalities, school districts or public agencies, provided the employee is not a member of another state administered retirement system. Membership is mandatory for such employees.

Benefits

The vesting and benefit provisions for the PERS are set forth by N.J. S.A. 43:15A and 43:3B. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The Authority participates in the State of New Jersey, Public Employees' Retirement System.

The following represents the membership tiers for PERS:

- 1) Tier 1 – Members who enrolled prior to July 1, 2007.
- 2) Tier 2 – Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008.
- 3) Tier 3 – Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010.
- 4) Tier 4 – Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011.
- 5) Tier 5 – Members who were eligible to enroll on or after June 28, 2011.

Retirement benefits for age and service are available at age 60 and are generally determined to be 1/55 of the final average salary for each year of service credit as defined.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
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March 31, 2024 and 2023

Contributions

The contribution policy is set forth by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994 and Chapter 115, P.L. of 1998, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by the State of New Jersey legislation. Employer's contributions are actuarially determined annually by the Division of Pensions. Required employee contributions to the system are based on a flat rate which is determined by the New Jersey Division of Pensions for the active plan members. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments, and cost of medical premiums after retirement for qualified retirees, and noncontributory death benefits. The Authority's contribution for the years ended March 31, 2024, 2023, 2022, 2021, 2020, 2019 and 2018 amounted to \$-0-, \$-0-, \$8,390, \$7,785, \$11,566, \$6,908 and \$6,098 respectively.

NET PENSION LIABILITIES, PENSION EXPENSE, AND DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS

At the June 30, 2023 and June 30, 2022 measurement dates, the Authority reported a liability of \$-0- and \$-0-, respectively, for its proportionate share of the net pension liability. The Authority's proportion of the net pension liability was based on a projection of the Authority's long-term share of contributions to the pension plan relative to the projected contributions of all PERS participating employers, actuarially determined. At June 30, 2023 and 2022, the Authority's collection proportion percentage was .000%.

For the year ended March 31, 2024, the Authority recognized pension expense of \$-0-. At March 31, 2024, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	2023 Deferred Outflows	2023 Deferred Inflows	2022 Deferred Outflows	2022 Deferred Inflows
Differences between expected and actual experience	\$ -	\$ -	\$ -	\$ -
Change of assumptions	-	-	-	-
Net difference between projected and actual experience	-	-	-	-
Changes in proportion	4,945	106,359	27,565	154,226
Total	<u>\$ 4,945</u>	<u>\$ 106,359</u>	<u>\$ 27,565</u>	<u>\$ 154,226</u>



HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

Actuarial Assumptions

The total pension liability in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Rate of inflation:

Price	2.75%
Wage	3.25%
Rate of salary increases	2.75 – 6.55% based on years of service
Investment rate of return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table, with adjustments for mortality improvements based on Scale MP-2021.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pension and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' target asset allocation may be found on the PERS annual audit report located on their website at [www.state.nj.us/treasury/pensions/gasb-68](http://www.state.nj.us/treasury/pensions/gasb-68) notice.

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2023. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on 100% of actuarially determined contributions for the local employers. Based on these assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit to determine the total pension liability.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report which is available on the PERS website.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
 NOTES TO FINANCIAL STATEMENTS  
 March 31, 2024 and 2023

Sensitivity of the Authority’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following represents the Authority’s proportionate share of net pension liability calculated using the discount rate of 7.00%, as well as what the Authority’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.00%) or 1-percentage point higher (8.00) than the current rate:

	Discount Rate		
	6.00%	7.00%	8.00%
Authority’s proportionate share of Net pension liability	\$ -0-	\$ -0-	\$ -0-

Amounts reported as deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts) related to pensions will be recognized in pension expense as follows:

Year ending June 30:	
2024	\$ -
2025	-
2026	-
2027	-

Changes in proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.08, 5.04, 5.13, 5.16, 5.21,and 5.63 years for the 2023, 2022, 2021, 2020, 2019, and 2018 amounts, respectively.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

Pension expense

The components of allocable pension expense, which exclude pension expense related to specific liabilities of individual employers, for the plan fiscal year ending June 30, 2023, are as follows:

Service cost	\$	-
Interest on the Total Pension Liability		-
Member Contributions		-
Administrative Expenses		-
Expected investment return net of investment expenses		-
Pension expense related to specific liabilities of individual employers		-
Current recognition (amortization) of deferred outflows and inflows of resources:		-
Differences between expected and actual experience		-
Changes of assumptions		-
Differences between projected and actual investment earnings on pension plan investments		-
		<hr/>
Total Pension expense	\$	-
		<hr/>

NOTE G – RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts, theft, damage to and destruction of assets; errors and omissions; and natural disasters for which the Authority carries commercial insurance. During the year ended March 31, 2024 and 2023, the Authority's risk management program, in order to deal with potential liabilities, consisted of various insurance policies for fire, general liability, crime, auto and public-official's errors and omissions. Periodically, but not less than once annually, the Authority conducts a physical inspection of its Projects for the purpose of determining potential liability issues. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Settled claims relating to the commercial insurance in any of the past three fiscal years.

NOTE H – CONSTRUCTION COMMITMENTS

At March 31, 2024, the Authority's outstanding construction commitments pertaining to its Capital Fund Programs were not material. The costs pertaining to such commitments will be paid by grants approved and committed to the Authority by the U.S. Department of Housing and Urban Development.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
NOTES TO FINANCIAL STATEMENTS  
March 31, 2024 and 2023

NOTE I – ECONOMIC DEPENDENCY

The Project's sole asset is a 50-unit apartment project. The Project's operations are concentrated in the multifamily real estate market. In addition, the Project operates in a heavily regulated environment. The operations of the Project are subject to the administrative directives, rules and regulations of federal, state and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules and regulations are subject to change by an act of congress or an administrative change mandated by HUD. Such changes may occur with little notice or adequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

NOTE J – CONTINGENCIES

The Authority received financial assistance from HUD in the form of grants and subsidies. Entitlement to the funds is generally conditional upon compliance with terms and conditions of grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by HUD. As a result of these audits, costs previously reimbursed could be disallowed and require payments to HUD. As of March 31, 2024, the Authority estimates that no material liabilities will result from such audits.

NOTE K - SUBSEQUENT EVENTS

Events that occur after the financial statement date, but before the financial statements were available to be issued, must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the financial statement date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the financial statement date require disclosure in the accompanying notes to the financial statements. Management of the Authority has evaluated the effects of subsequent events that have occurred subsequent to the period ending March 31, 2024, and through July 12, 2024, and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosures in the notes to the financial statements.

FLORENCE HOUSING AUTHORITY  
FINANCIAL DATA SCHEDULE

March 31, 2024

	Project Total	Subtotal	Total
111 Cash - Unrestricted	\$1,564,207	\$1,564,207	\$1,564,207
112 Cash - Restricted - Modernization and Development			
113 Cash - Other Restricted			
114 Cash - Tenant Security Deposits	\$27,118	\$27,118	\$27,118
115 Cash - Restricted for Payment of Current Liabilities			
100 Total Cash	\$1,591,325	\$1,591,325	\$1,591,325
121 Accounts Receivable - PHA Projects			
122 Accounts Receivable - HUD Other Projects	\$460	\$460	\$460
124 Accounts Receivable - Other Government			
125 Accounts Receivable - Miscellaneous			
126 Accounts Receivable - Tenants	\$71,153	\$71,153	\$71,153
126.1 Allowance for Doubtful Accounts - Tenants	-\$17,788	-\$17,788	-\$17,788
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current			
128 Fraud Recovery	\$10,418	\$10,418	\$10,418
128.1 Allowance for Doubtful Accounts - Fraud	-\$5,209	-\$5,209	-\$5,209
129 Accrued Interest Receivable			
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$59,034	\$59,034	\$59,034
131 Investments - Unrestricted			
132 Investments - Restricted			
135 Investments - Restricted for Payment of Current Liability			
142 Prepaid Expenses and Other Assets	\$4,849	\$4,849	\$4,849
143 Inventories			
143.1 Allowance for Obsolete Inventories			
144 Inter Program Due From			
145 Assets Held for Sale			
150 Total Current Assets	\$1,655,208	\$1,655,208	\$1,655,208
161 Land	\$22,695	\$22,695	\$22,695
162 Buildings	\$3,087,527	\$3,087,527	\$3,087,527
163 Furniture, Equipment & Machinery - Dwellings			
164 Furniture, Equipment & Machinery - Administration	\$111,665	\$111,665	\$111,665
165 Leasehold Improvements	\$853,068	\$853,068	\$853,068
166 Accumulated Depreciation	-\$3,174,532	-\$3,174,532	-\$3,174,532
167 Construction in Progress			
168 Infrastructure			
160 Total Capital Assets, Net of Accumulated Depreciation	\$900,423	\$900,423	\$900,423
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due			
173 Grants Receivable - Non Current			
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$900,423	\$900,423	\$900,423
200 Deferred Outflow of Resources	\$4,945	\$4,945	\$4,945
290 Total Assets and Deferred Outflow of Resources	\$2,560,576	\$2,560,576	\$2,560,576

FLORENCE HOUSING AUTHORITY  
FINANCIAL DATA SCHEDULE  
March 31, 2024

311 Bank Overdraft			
312 Accounts Payable <= 90 Days	\$29,359	\$29,359	\$29,359
313 Accounts Payable >90 Days Past Due			
321 Accrued Wage/Payroll Taxes Payable			
322 Accrued Compensated Absences - Current Portion			
324 Accrued Contingency Liability			
325 Accrued Interest Payable			
331 Accounts Payable - HUD PHA Programs			
332 Account Payable - PHA Projects			
333 Accounts Payable - Other Government	\$21,766	\$21,766	\$21,766
341 Tenant Security Deposits	\$27,118	\$27,118	\$27,118
342 Unearned Revenue	\$22,782	\$22,782	\$22,782
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue			
344 Current Portion of Long-term Debt - Operating Borrowings			
345 Other Current Liabilities			
346 Accrued Liabilities - Other	\$1,441	\$1,441	\$1,441
347 Inter Program - Due To			
348 Loan Liability - Current			
310 Total Current Liabilities	\$102,466	\$102,466	\$102,466
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			
352 Long-term Debt, Net of Current - Operating Borrowings			
353 Non-current Liabilities - Other			
354 Accrued Compensated Absences - Non Current			
355 Loan Liability - Non Current			
356 FASB 5 Liabilities			
357 Accrued Pension and OPEB Liabilities			
350 Total Non-Current Liabilities	\$0	\$0	\$0
300 Total Liabilities	\$102,466	\$102,466	\$102,466
400 Deferred Inflow of Resources	\$106,359	\$106,359	\$106,359
508.4 Net Investment in Capital Assets	\$900,423	\$900,423	\$900,423
511.4 Restricted Net Position	\$0	\$0	\$0
512.4 Unrestricted Net Position	\$1,451,328	\$1,451,328	\$1,451,328
513 Total Equity - Net Assets / Position	\$2,351,751	\$2,351,751	\$2,351,751
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$2,560,576	\$2,560,576	\$2,560,576
70300 Net Tenant Rental Revenue	\$279,160	\$279,160	\$279,160
70400 Tenant Revenue - Other	\$6,053	\$6,053	\$6,053
70500 Total Tenant Revenue	\$285,213	\$285,213	\$285,213
70600 HUD PHA Operating Grants	\$356,387	\$356,387	\$356,387
70610 Capital Grants			
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted	\$41,045	\$41,045	\$41,045
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			

FLORENCE HOUSING AUTHORITY  
FINANCIAL DATA SCHEDULE  
March 31, 2024

71310 Cost of Sale of Assets			
71400 Fraud Recovery	\$19,446	\$19,446	\$19,446
71500 Other Revenue	\$36,817	\$36,817	\$36,817
71600 Gain or Loss on Sale of Capital Assets			
72000 Investment Income - Restricted			
70000 Total Revenue	\$738,908	\$738,908	\$738,908
91100 Administrative Salaries			
91200 Auditing Fees	\$10,445	\$10,445	\$10,445
91300 Management Fee	\$156,540	\$156,540	\$156,540
91310 Book-keeping Fee			
91400 Advertising and Marketing			
91500 Employee Benefit contributions - Administrative			
91600 Office Expenses	\$17,426	\$17,426	\$17,426
91700 Legal Expense	\$19,522	\$19,522	\$19,522
91800 Travel	\$22,300	\$22,300	\$22,300
91810 Allocated Overhead			
91900 Other	\$14,100	\$14,100	\$14,100
91000 Total Operating - Administrative	\$240,333	\$240,333	\$240,333
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other			
92500 Total Tenant Services	\$0	\$0	\$0
93100 Water	\$25,124	\$25,124	\$25,124
93200 Electricity	\$9,592	\$9,592	\$9,592
93300 Gas	\$10,954	\$10,954	\$10,954
93400 Fuel			
93500 Labor	\$1,119	\$1,119	\$1,119
93600 Sewer	\$16,272	\$16,272	\$16,272
93700 Employee Benefit Contributions - Utilities			
93800 Other Utilities Expense			
93000 Total Utilities	\$63,061	\$63,061	\$63,061
94100 Ordinary Maintenance and Operations - Labor	\$3,358	\$3,358	\$3,358
94200 Ordinary Maintenance and Operations - Materials and Other	\$63,827	\$63,827	\$63,827
94300 Ordinary Maintenance and Operations Contracts	\$61,940	\$61,940	\$61,940
94500 Employee Benefit Contributions - Ordinary Maintenance			
94000 Total Maintenance	\$129,125	\$129,125	\$129,125
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other			
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$0	\$0	\$0
96110 Property Insurance			
96120 Liability Insurance			
96130 Workmen's Compensation			
96140 All Other Insurance	\$17,588	\$17,588	\$17,588
96100 Total Insurance Premiums	\$17,588	\$17,588	\$17,588
96200 Other General Expenses			
96210 Compensated Absences			
96300 Payments in Lieu of Taxes	\$21,766	\$21,766	\$21,766
96400 Bad debt - Tenant Rents	\$17,814	\$17,814	\$17,814
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	\$39,580	\$39,580	\$39,580

FLORENCE HOUSING AUTHORITY  
FINANCIAL DATA SCHEDULE  
March 31, 2024

96710 Interest of Mortgage (or Bonds) Payable			
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0
96900 Total Operating Expenses	\$489,687	\$489,687	\$489,687
97000 Excess of Operating Revenue over Operating Expenses	\$249,221	\$249,221	\$249,221
97100 Extraordinary Maintenance	\$14,350	\$14,350	\$14,350
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments			
97350 HAP Portability-In			
97400 Depreciation Expense	\$67,025	\$67,025	\$67,025
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$571,062	\$571,062	\$571,062
10010 Operating Transfer In	\$139,833	\$139,833	\$139,833
10020 Operating transfer Out	-\$139,833	-\$139,833	-\$139,833
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$167,846	\$167,846	\$167,846
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0
11030 Beginning Equity	\$2,183,905	\$2,183,905	\$2,183,905
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors			
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity			
11180 Housing Assistance Payments Equity			
11190 Unit Months Available	600	600	600
11210 Number of Unit Months Leased	544	544	544
11270 Excess Cash	\$1,507,201	\$1,507,201	\$1,507,201
11610 Land Purchases	\$0	\$0	\$0
11620 Building Purchases	\$19,341	\$19,341	\$19,341
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0
11650 Leasehold Improvements Purchases	\$0	\$0	\$0
11660 Infrastructure Purchases	\$0	\$0	\$0
13510 CFFP Debt Service Payments	\$0	\$0	\$0
13601 Replacement Housing Factor Funds	\$0	\$0	\$0



HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
SCHEDULE OF THE AUTHORITY'S PROPORTIONATE SHARE OF THE NET  
PENSION LIABILITY PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF NEW JERSEY  
Years Ended March 31, 2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017 and 2016

	2024	2023	2022	2021	2020
Authority's proportions of the net pension liability (asset)	0%	0%	0.0007164105%	0.00071164%	0.11890547%
Authority's proportionate share of the net pension liability	\$ -	\$ -	\$ 84,870	\$ 116,050	\$ 214,250
Authority's covered-employee payroll	\$ -	\$ 2,275	\$ 72,524	\$ 41,479	\$ 51,996
Authority's proportionate share of the net pension liability as a percentage of its covered-employee payroll	0.00%	0.00%	117.02%	279.78%	412.05%
Plan fiduciary net position as a percentage of the total pension liability	65.23%	62.91%	70.33%	58.32%	56.27%

	2019	2018	2017	2016
Authority's proportions of the net pension liability (asset)	0.11890547%	0.0006944969%	0.0006582518%	0.000006628877%
Authority's proportionate share of the net pension liability	\$ 214,250	\$ 136,742	\$ 153,230	\$ 196,328
Authority's covered-employee payroll	\$ 51,996	\$ 72,215	\$ 49,247	\$ 47,745
Authority's proportionate share of the net pension liability as a percentage of its covered-employee payroll	412.05%	189.35%	311.15%	411.20%
Plan fiduciary net position as a percentage of the total pension liability	56.27%	53.60%	48.10%	40.14%

\*\*The amounts presented were measured as of June 30, 2022, 2021, 2020, 2019, 2018, 2017, 2016, and June 30, 2015.

Note: GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Authority will present information for those years for which information is available.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
SCHEDULE OF AUTHORITY'S CONTRIBUTIONS  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF NEW JERSEY  
Year Ended March 31, 2024

	2024	2023	2022	2021	2020
Statutorily required contributions	\$ -	\$ -	\$ 8,390	\$ 7,785	\$ 11,566
Contributions in relation to the statutorily required contributions	\$ -	\$ -	\$ 8,390	\$ 7,785	\$ 11,566
Contributions deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Authority's covered payroll	-	2,275	72,524	41,479	51,996
Contributions as a percentage of covered -employee payroll	0%	0%	12%	19%	22%

	2019	2018	2017	2016
Statutorily required contributions	\$ 6,908	\$ 6,098	\$ 5,889	\$ 10,504
Contributions in relation to the statutorily required contributions	\$ 6,908	\$ 6,098	\$ 5,889	\$ 10,504
Contributions deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Authority's covered payroll	72,215	49,247	47,745	46,234
Contributions as a percentage of covered -employee payroll	10%	12%	12%	23%

Note: GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Authority will present information for those years for which information is available.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
 STATEMENT AND CERTIFICATION OF ACTUAL CAPITAL FUND GRANT COSTS  
 Year Ended March 31, 2024

1 The Actual Capital Fund Grant Costs of Program NJ39P038501-23 is as follows:

Actual Capital Fund Grant Costs:

	<u>CFP NO. NJ39P038501-23</u>	
Funds Approved	\$	138,871
Funds Expended		<u>138,871</u>
Excess of Funds Approved	\$	<u><u>-</u></u>
Funds Advanced	\$	138,871
Funds Expended		<u>138,871</u>
	\$	<u><u>-</u></u>

- 1 The distribution of cost by project and account classification accompanying the Financial Status Reports and Actual Modernization Cost Certificate submitted to HUD for approval were in agreement with the Authority's records.
- 2 All modernization costs have been paid and all related liabilities have been discharged through payment.
- 3 The actual modernization cost certificates submitted to HUD are in agreement with the Authority's records.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners of  
Florence Housing Authority  
Florence, NJ

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Florence Housing Authority, herein referred to as the Authority, as of and for the year ended March 31, 2024, and related notes to the financial statements, which collectively comprise the Authority's basic financial statements and have issued our report thereon dated July 12, 2024.

## **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Jennifer L. Anderson, LLC". The signature is written in a cursive, flowing style.

**Jennifer L Anderson, LLC**

Moorestown, NJ  
July 12, 2024

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## GENERAL COMMENTS AND RECOMMENDATIONS

To the Board of Commissioners of  
Florence Housing Authority  
Florence, NJ

We have audited the financial statements of Florence Housing Authority, herein referred to as the Authority, as of and for the year ended March 31, 2024. In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year then ended.

### General Comments

There were no general comments related to the March 31, 2024 audit.

### Recommendations

There were no recommendations related to the March 31, 2024 audit.

### Acknowledgement

We received the complete cooperation of all the Authority officials and employees and we greatly appreciate the courtesies extended to the members of the audit team.

Should you have any questions concerning our comments or recommendations, please call us.



Jennifer L. Anderson, LLC

Moorestown, NJ  
July 12, 2024