

**RESOLUTION NO. 2024-05**  
**RESOLUTION ADOPTING EMPLOYMENT**  
**RISK MANAGEMENT AND LOSS CONTROL PLAN**

**WHEREAS**, the Municipal Excess Liability Joint Insurance Fund ("MEL") in conjunction with the New Jersey Public Housing Authority Joint Insurance Fund is providing Employment Practices Liability Insurance Coverage which has been offered to the Florence Housing Authority; and

**WHEREAS**, the "MEL" as a prerequisite to providing said coverage requires the formal adoption of a Risk Management Loss Control Plan before approval of the application for Employment Practices Liability Coverage; and

**WHEREAS**, the "MEL" has required that formal adoption by resolution or ordinance occur in order to provide coverage; and

**WHEREAS**, the Commissioners have reviewed and considered the Employment Risk Management and Loss Control Plan ("Plan") for the Florence Housing Authority; and

**WHEREAS**, the "Plan" will not conflict with any prior resolutions of the Florence Housing Authority currently in force.

**NOW, THEREFORE, BE IT RESOLVED**, BY THE BOARD OF COMMISSIONERS OF THE FLORENCE HOUSING AUTHORITY, COUNTY OF BURLINGTON AND THE STATE OF NEW JERSEY AS FOLLOWS:

1. The Florence Housing Authority desires to obtain the Employment Practices Liability Insurance Coverage through the Municipal Excess Liability Joint Insurance Fund and hereby adopts the Employment Risk Management and Loss Control Plan for the Florence Housing Authority.
2. The Executive Director is hereby authorized to execute any and all documents necessary to effectuate the provisions of this resolution to apply for the coverage, and to distribute to all employees the documents necessary to comply with the "MEL" requirements.
3. The Resolution shall take effect immediately.

  
Gary J. Centinaro, Executive Director

**HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE**

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620 WEST THIRD STREET  
FLORENCE, NJ 08518  
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GARY J. CENTINARO  
EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE**

**Resolution 2024-4**

THE HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE  
APPROVAL OF THE DEFINITION OF A SIGNIFICANT AMENDMENTS & SUBSTANTIAL  
DEVIATION/MODICATION OF THE 5 YEAR & ANNUAL PLAN.

**WHEREAS**, the Florence Housing Authority has analyzed the matter in formulation these criteria:

**NOW, THEREFORE, BE IT RESOLVED**, that the Housing Authority of the Township of Florence Board of Commissioners has approved the following definition of a Significant Amendment & Substantial Deviation/Modification to the 5 Year & annual Plan as follows:

A Substantial Deviation/Modification from a 5 Year & Annual Plan occurs when the Board of Commissioners decides it wants to change the Mission Statement as defined in the most recent HUD Approved 5 Year Plan filing.

A Significant Amendment is defined as a discretionary change in the plan or policies of the Housing Authority that fundamentally changes the Authority and which by its nature requires Board of Commissioner Approval.

HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE

BY:   
Ritchard Woolston, Chairman

Dated: January 10, 2024

ATTEST:

  
GARY J. CENTINARO, SECRETARY

## 2024 ADOPTED BUDGET RESOLUTION

### Florence Township Housing Authority

**FISCAL YEAR: April 01, 2024 to March 31, 2025**

WHEREAS, the Annual Budget and Capital Budget/Program for the Florence Township Housing Authority for the fiscal year beginning April 01, 2024 and ending March 31, 2025 has been presented for adoption before the governing body of the Florence Township Housing Authority at its open public meeting of January 10, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$642,707.00, Total Appropriations, including any Accumulated Deficit, if any, of \$558,590.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$138,435.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Florence Township Housing Authority at an open public meeting held on January 10, 2024 that the Annual Budget and Capital Budget/Program of the Florence Township Housing Authority for the fiscal year beginning April 01, 2024 and ending March 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

fha1@comcast.net

(Secretary's Signature)

1/10/2024

(Date)

#### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ritchard Woolston, Chairman	X			
Anant Patel	X			
Kimberly Mattson	X			
Mary Ann Napolitan				X
Robert Dulo	X			
Eduardo Jimenez	X			
0				



# Civil Rights Certification (Qualified PHAs)

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB Approval No. 2577-0226  
Expires 3/31/2024

## Civil Rights Certification Resolution 2024-02 Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the fiscal year beginning 4/1/2024 in which the PHA receives assistance under 42 U.S.C. 1437f and/or 1437g in connection with the mission, goals, and objectives of the public housing agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 *et seq.*), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

PHA Name	NJ038
PHA Number/HA Code	

I hereby certify that all the statement above, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Executive Director:

Name of Board Chairperson:

Signature  Date 1/10/2024

Signature  Date 1/10/2024

The United States Department of Housing and Urban Development is authorized to collect the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 *et seq.*, and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. The information is collected to ensure that PHAs carry out applicable civil rights requirements.

Public reporting burden for this information collection is estimated to average 0.16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**HOUSING AUTHORITY OF THE TOWNSHIP OF FLORENCE**

**MAPLEWOOD HOMES  
620 WEST THIRD STREET  
FLORENCE, NEW JERSEY 08518**

RESOLUTION 2024-01

CAPITAL FUND PLAN BUDGET

WHEREAS: the Capital Fund Plan Budget for the Florence Housing Authority has been presented for approval before the Members of the Florence Housing Authority at its open public meeting of January 10, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Members of the Florence Housing Authority, at an open public meeting held on January 10, 2024 that the Capital Fund Plan Budget of the Florence Housing Authority is hereby approved; and

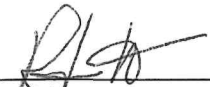
BE IT FURTHER RESOLVED that the Capital Fund Plan Budget as presented for approval reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
Secretary

January 10, 2024  
Date

Governing Body recorded vote

Member's	Ayes	Nays	Abstains	Absent
Ritchard Woolston				
Eduardo Jimenez				
Kimberly Mattson				
Mary Ann Napolitan				
Robert Dulo				
Anant Patel				

  
Chairperson

January 10, 2024  
Date